

STAPLEFORD ABBOTTS PARISH COUNCIL

c/o Ellie Thomas, Clerk 131 Bentley Drive, Church Langley, Harlow, Essex CM17 9QY

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Draft Minutes of the Council Meeting 7.15pm Tuesday June 6th 2023

Present:

Councillors:

Jayne Jackson (Chair) JJ
Marion Francis (MF)
Catherine Burnett (CB)

Colleen Atkinson (Deputy Chair) CA
Kim Lidlow (KL)

Officers:

Ellie Thomas, Clerk

In attendance:

6 Residents/ Visitors.

1035/23	Apologies for Absence
	Barb Lowings (BL)
1036/23	Declarations of Interest
	None
1037/23	Minutes of last Meeting
	To be approved and released subject to amendments.
1038/23	Matters for Report
	Clerks Report <ul style="list-style-type: none">• ECC EALC EFDC VAEF Fire Police Libraries Tourist Board: all emails circulated• Reported: pollution in Bourne Brook reported to EFDC April 4 and May 17.• Fouling behind Esperanza: Clerk spoke to Environmental Protection Officer at EFDC; he is aware and will investigate. He visited the site just before May 21 and it was well hidden, but nothing new toilet-related: as the fouling took place on the Sunday after his visit he kept the case open and escalated it to his manager, pending another visit.• The Officer said he had also notified Essex Highways about the bridge being in poor repair at the Havering end (and encouraged us to keep reporting). He said that the Highway Rangers are running, but they have been scaled back as ECC pulled their funding. (EFDC now run them solo). Noted that many volunteers are doing what used to be paid roles at ECC.• Coronation feedback: all events went very well, from decorating lamp posts to the final marking of the legacy trail incorporating the litter pick.• Power cut 9/5/23: believed to be due to very adverse weather conditions: there were outages all over the Epping Forest & Harlow area that day.• Albyns Hall - ongoing• Ride London - has taken place, still concern, as there was very little communication with their team, even with issues such as a damaged and potentially dangerous road where some riders did fall off.• Rogation Walk - all good, beautiful day and 25 people came along.• Village road signs: Passingford end sign reported damaged, Havering end sign reported missing.• Road closures - on website now, Clerk is keeping up with these month by month.• Salt Bag – agreed to order two pallets, for Village Hall and Top Oak.• CSW: IT issues seem to be resolved and more duties undertaken: a dossier is currently being compiled of all the data. Suggested to contact PC Cole and his team as per further police action as a significant amount of speeding has been noticed.• Cllr Mc Ivor tells me that officers have commented asking if a speed survey scheme is still required as per traffic calming on Oak Hill Road junction with Tysea Hill: Clerk replied yes immediately in affirmative, this was 10 days ago and no feedback received. Clerk has sent a reminder; suggested that Cllr McIvor is sent details of speeders to encourage this. Clerk to ask Liam Collins, safety officer, details of how to get the police to follow up our studies.
	Matters arising: Ride London: Chris Davey did not get back to us with our concerns following the aggregate lorry that fell in the ditch, damaged the road and closed it for five hours. ECC Highways knew about this too, and they came to fill it but the repair was at an angle, and somebody did actually fall off during the race. Chris Davies did not help KL with her concerns, and the Portaloo delivery at the pub was made and collected at unsociable hours. Suggested that next year

	<p>we should ask for the grass to be cut opposite Hook Lane as it was very long and unsafe. The ditch opposite Hook Cottage, a drainage ditch for the farm, is very deep. Recommended something to warn people especially in the snow and the dark – we could ask ECC Highways.</p> <p>Footpaths: vegetation maintenance has started. New staff on the small projects working party are doing heavy work. The Stapleford group has lost a few members so they are looking for more. An article about keeping the paths open will go in July Linkup: CB to liaise with Clerk and it will be paired with our monthly update. The Stapleford team are coordinating with other groups. Path 25 done 13 and 14 to follow. Path 37 is inaccessible up Stapleford Road by Woodland Grove. CB has spoken to the localism officer about it; to ascertain that when High House farm permission was granted, planning permission given and the path closed temporarily, was maintenance a condition of the works - he is researching. There's not a plan for maintaining it as it was originally a cross-field path maintained by farmers: more soon. Suggested reporting it to be cleared for use of school pupils and carers. CB has been asked to be the parish footpath adopter, and will attend a meeting hosted by EFDC on 8/6/23. It will nurture more contacts with similar groups - PC thanked the team.</p> <p>Accidents: the lorry in the ditch in Hook Lane, an accident in Tysea Hill area with a car on its roof, and a crash near Kaloma where a wall was knocked down.</p> <p>Buses: nothing new.</p> <p>Ulez: there may be judicial grounds for authorities to oppose this – it was introduced on Nextdoor and we are following any subsequent articles.</p> <p>Community speedwatch: Duties regularly done and IT issues resolved, as above. Speeding cars have been recorded at the rate of one or two a minute. Speeds are recorded but figures may be affected by the volume of roadworks in the area this summer. Discussed rota – two sessions to be held in the next 10 days. Clerk to draft letter to Liam Collins and Janet Willey as regards what happens to our data, how is it processed and at what point it impels the authorities to take action and make a difference.</p> <p>Rogation walk: A successful event - thanks to all concerned including Freda, Sue and the church team who organised refreshments. MF to pass Clerk Freda's email address to send acknowledgement.</p> <p>Coronation: all events well received and we have a very nice record of them, on the website – Clerk has made a video montage of pictures from the occasion.</p> <p>Promotion of events: Rev Gayler gave a report. Ride London sponsored “In it to win it” and the organisers will apply for funding for next year's event. Church Flower Festival 29-30 July; choir concert on July 15 in aid of the hospice; Crossfire BBQ and concert on August 6. Clerk to put posters on the website.</p>												
1039/23	<p>Finance</p>												
	<p>Transactions for the month – All agreed and actioned.</p> <table border="1" data-bbox="312 1182 1414 1301"> <tr> <td>CAS</td> <td>INSURANCE</td> <td>423.06</td> </tr> <tr> <td>E.THOMAS</td> <td>CLERK MAY 2023</td> <td>506</td> </tr> <tr> <td>E.THOMAS</td> <td>PRIZES FOR ROGATION WALK</td> <td>18</td> </tr> <tr> <td>E.THOMAS</td> <td>BATTERIES FOR SPEED GUN</td> <td>7</td> </tr> </table> <p>Agreed to arrange extraordinary meeting via Zoom to finalise and agree PKF Littlejohn before June 30 2023.</p>	CAS	INSURANCE	423.06	E.THOMAS	CLERK MAY 2023	506	E.THOMAS	PRIZES FOR ROGATION WALK	18	E.THOMAS	BATTERIES FOR SPEED GUN	7
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1040/23	<p>Planning (Development Control & Enforcement Team)</p> <p>EPF/1080/23 Stapleford Abbots Golf Course, Tysea Hill, Stapleford Abbots, Romford, RM4 1JU Proposed replacement Starters Hut with necessary accessible restroom facilities and storage use. Ian Ansell Return: June 19 2023 Return: Needing clarification We are aware that there are more buggies at the golf club than seem to be indicated on the plans - where will the others go? How do we include the water tank and the footprint when they are not part of the structure in question? The original footprint is vastly exceeded. PROW 27 is on the edge of the site: the proposed building would be very close to it; how will this will be handled? How are they going about this application: how are planning rules on permitted development going to be applied in case other people want to develop the structure in future? If neighbours object and the case comes to Committee, we will register to speak.</p> <p>EPF/1081/23 Fir Tree Cottage, Bournebridge Lane, Stapleford Abbots, Romford, RM4 1LU Proposed replacement dwelling following pre-app advice EF\2021\ENQ\00683 Muhammad Rahman Return: June 19 2023 Return: Needing clarification Noted that the applicant had submitted an out of date tree survey and the proposal will be refused unless they offer a new one. When would this be available? Bat activity on site - is it a nesting site? In either case confirmation would be required. Again, when would this be available? The footprint on this application looks to have been vastly exceeded over the years - we are seeking clarification on the rationale on this and on what is allowed. Are applicants permitted to exceed a footprint indefinitely? We need clarification on the sizes of the summerhouse and store room; there are no indicators on the plans and we are concerned that they may be converted to dwellings further down the line. If neighbours object and the case</p>												

	comes to Committee, we will register to speak. EPF/1003/23 Field End, Oak Hill Road, Stapleford Abbots, Romford, RM4 1EH Prior approval for enlargement of dwelling by construction of an additional floor. Nathaniel Raimi Return: June 19 2023 Return: No Objection subject to neighbours agreeing EPF/1015/23 Sophie, Tysea Hill, Stapleford Abbots, Romford, RM4 1JP Prior approval for enlargement of dwelling by construction of proposed additional storey extension to principal part of existing dwelling. Muhammad Rahman Return: June 19 2023 Return: No Objection subject to neighbours agreeing
1041/23	Parish Council Projects
	Reminiscences - History Project: interviews of older residents are done. We will liaise with Sam who is doing the information sharing (MF to pass Sam's details to Clerk). Then we will set up a focus group of older residents to create reminiscences of old Stapleford Abbots.
1042/23	Correspondence
	Resident commented that the cross field path to Abridge is still difficult: cross fields are a priority this clearance season with ECC.
1043/23	Meetings of Outside Bodies and Training Courses
	CB to attend path adopters meeting (see above) Local Councils Liaison Committee to sit either July or September – TBC.
1044/23	Highways
	Ongoing. Kensington Park bin looks damaged – to investigate. Top Oak – Bournebridge Lane path is overgrown again. Concern that when new trees on Hook Lane get bigger they will cause a hazard for drivers as well as walkers. Comment that farmers have been told to reinstate hedges. Resident reported that ECC Highways interactive site does not reflect that we have reported damaged bollards in the village – we have done this twice. Clerk to double check this and draft letters: one of complaint to ECC Highways pointing out that a resident went on the map on their site and the demarcations of damaged bollards are not registered/ one to tell Cllr McIvor of this situation.
1045/23	Matters for future Agendas
	Section 106 Bank balances to be updated on each month's minutes.
1046/23	Open Forum
	Flytipping sighted on Guttridge lane again Sewage in the drain behind new properties at The Haven: we are aware, they have been reported. JJ to follow up. Leaky drain noted at the Haven and sewage smell in Woodland Grove. Residents thanked us for the coronation weekend events Spencer's Farm: Lots of mud on the road and paths going in here. Grass seeds have been put on the earth. Noted that Spencer's Farm condition was passed for no external lighting - we will ask for clarification on lighting and landscaping. We will also need to make sure they are washing wheels of site vehicles.
1047/23	Time & Date of next meeting
	Meeting closed 21.25. Next meeting at 7.15pm on Tuesday July 4 2023.

Signed by Chair: Date:

Signed by Clerk:Date: